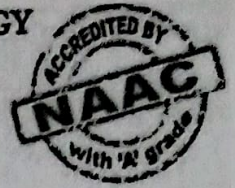




AMRITA SAI INSTITUTE OF SCIENCE & TECHNOLOGY
(AUTONOMOUS)

Approved by AICTE, New Delhi, Permanently Affiliated to JNTUK, Kakinada,
Recognized by UGC under 2(f) & 12(B) of 1956 Act.,
ISO 9001:2015 Certified Institution, Accredited by NAAC "A" Grade,
Paritala, Kanchikacherla, Krishna Dist, Andhra Pradesh- 521180.
www.amritasai.org.in, Phone: 0866 2428399.



Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/students' representation on various bodies as per established processes and norms)

S. NO	DESCRIPTION
1	ANTI- RAGGING COMMITTEE
2	INTERNAL COMPLAINT COMMITTEE
3	GRIVANCE COMMITTEE

IQAC

IQAC Coordinator
Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala-521180

PRINCIPAL

PRINCIPAL
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist 521180

Amrita Sai Institute of Science and Technology

Autonomous



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AFFILIATED TO JNTU, KAKINADA

PARITALA, KRISHNA DISTRICT - 521 180 (A. P.)

PH NO. 0866 2428399, www.amritasai.org.in

Dt: 10-10-2022

The details of the Anti-Ragging Committee for the Academic Year 2022-23 are given below:

S.NO.	Name of the Member	Designation	Position
1	Dr.M.Sasidhar	Principal	Chairman
2	Sri.D.Pavan Kumar	Assoc. Professor(S&H)	Coordinator
3	Dr.P.Chiranjeevi	Director of Academics	Member
4	Sri.CH.Chinna veeraiah	HOD: EEE	Member
5	Sri.P.Ramesh Babu	HOD: MCA	Member
6	Sri.K.Chandra Rao	Assist.prof(ECE)	Member
7	SK.Nagur vali	Lab Technician	Member
8	Sd.Moulali	Lab Technician	Member
9	K.Neeraj Prasanth	IV-B.Tech Civil	Student
10	S. Anil Kumar	II- B.Tech ECE	Student
11	CH. Chaitanya	III- B.Tech ECE	Student
12	M. Vyshnavi	IV- B.Tech CSE	Student
13	M. Rajesh	III- B.Tech CSE	Student
14	A.Harsha Vardhan	I Diploma MECH	Student
15	K.Rakesh	I Diploma ECE	Student
16	S. Gokul	I- B.Tech ECE	Student
17	S. Nithin Sai	II- B.Tech CSE	Student
18	Sri. R. Malleswara Rao, Kanchikacherla Krishna(Dt)- 521180	Parent Representative	Member
19	Sri. T. Srinivasa Rao, Kanchikacherla, Krishna(Dt)-521180	Parent Representative	Member
20	Sri.Koppu Prasad, Kanchikacherla, Krishna(Dt)-521181	Parent Representative	Member
21	Sri.Gude Vara Prasad Reporter, Eenadu Daily News paper	Local Media	Member
22	Sri.N. Venkata Durga Rao Reporter, Andhra Jyothi Newspaper	Local Media	Member
23	SK Khasim, MPTC	Social Worker	Member
24	Sri.P. Lakshmi, Sub Inspector of police Kanchikacherla	Police Department	Member
25	Sri. T. Durga Rao, ASI, Police Station Kanchikacherla	Police Department	Member

Copy to 1) Management

2) C.E.O. ,

3) DOA.

3) HODs

4) All the Members

Notice Board / Master File

(Dr M SASIDHAR)
PRINCIPAL

Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist 521 180



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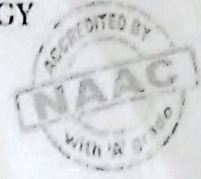
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Date:17/10/2022

CIRCULAR

A meeting of Anti-Ragging committee is scheduled to held at 3:00 P.M on 18-10-2022 at the main seminar hall.It is requested that all members of the Anti-Ragging committee make it convenient to attend the meeting.

COORDINATOR

PRINCIPAL

PRINCIPAL

Amrita Sai Institute of Science and technology.

Amrita Sai Nagar, Paritala

Krishna Dist 521 180

COPY TO:

- All committee members
- HOD's
- Notice board
- File

ANTI RAGGING COMMITTEE (A.Y: 2022-23) minutes of the meeting-I

The meeting of Anti-Ragging committee is held on Tuesday 18th October 2022 at 3:00 pm in Seminar Hall.

- Agenda:
1. Discuss the rules & regulations
 2. Execution procedure.
 3. To guide & aware the students

minutes of the meeting:

1. coordinator welcomed all the members of these committee.
2. Finalize the awareness programme conducting about Anti-Ragging on date
3. coordinator asked the committee members to submit the complaints if any of them received so far.
4. There is no case registered regarding ragging of students in the college.
5. surprise visits to be made by the committee during lunch breaks.
6. All the members of committee visited to all the campus & guided students.

members present: The following members were present for the meeting.

S.No.	Name of the member	Dept.	position	sign.
1.	Dr. M. Sri Devi	CSE	coordinator	M. Sri Devi
2.	Mr. D. Pavan Kumar	SPH	member	D. Pavan Kumar
3.	Mr. P. Anurama Rao	EEE	member	P. Anurama Rao
4.	Dr. G. Vijaya Kumar	CSE	member	G. Vijaya Kumar
5.	Mr. M. Chiranjeevi	MECH	member	M. Chiranjeevi
6.	Ms. P. Anusha	civil	member	P. Anusha
7.	Mr. K. Chandana Rao	ECE	member	K. Chandana Rao
8.	Ms. T. Sai Sri	III EEE	member	T. Sai Sri
9.	Mr. G. Prem Kumar	IV mech	member	G. Prem Kumar
10.	Mr. A. Shanmukha Rao	III ECE	member	A. Shanmukha Rao
11.	Mr. M. Moresh	II CBA	member	M. Moresh
12.	Mr. CH. Chinna Veeraiiah	HODEEE	member	CH. Chinna Veeraiiah
13.	Mr. P. Ramesh Babu	HOD MCA	member	P. Ramesh Babu
14.	Mr. S. K. Nagu's Vali	Lab	member	S. K. Nagu's Vali
15.	SD. Moulali	Lab	member	SD. Moulali
16.	S. Anil Kumar	II ECE	student	S. Anil Kumar
17.	M. Rakesh	III CSE	student	M. Rakesh
18.	K. Rakesh	I DIP	student	K. Rakesh
19.	S. GOKUL	I ECE	student	S. Gokul
20.	S. Nithin Sai	II CSE	student	S. Nithin Sai

M. Sri Devi
Coordinator

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www.amritasai.org.in, 0866 2428399




Date: 09-01-2023

The following members are nominated for Internal complaint committee for the A.Y: 2022-2023.

S.No	Name, Designation	Department	Position
1	Dr M.Sridevi, Professor	CSE	Chairperson
2	Mrs T.Suhasini, Asst.Prof	EEE	Co-Chairperson
3	Dr.A.Vijayalakshmi, Professor	ECE	Secretary
4	Mrs P.Anusha , Asst.Prof	CIVIL	Member
5	Dr.Vijaya Vardhini .professor	S&H	Member
6	Mrs K.Venkata Ramana, Office Assistant,	OFFICE	Member
7	Ms D.Ramana, Lab Technician	ECE	Member
8	Abdul Raheeman, Asst.Prof	MBA	Member
9	A Harika, IV B.Tech	ECE	Student Member
10	Bandaru Triveni, IV B.Tech	CSE	Student Member
11	Pappala Bhanusree, IV B.Tech	EEE	Student Member
12	Merugu Neha, IV B.Tech	CIVIL	Student Member
13	Katta Trinadh, IV B.Tech	MECHANICAL	Student Member

AIMS & OBJECTIVES:

- To train and empower girl students.
- Advocating the promotion of gender equality in the society.
- To provide consultancy and counselling to female staff and students
- To organize various awareness programs related to women empowerment
- Enabling women to realize their potential and power in socio economic and political spheres of life which results not only in women empowerment but also in the holistic development of the nation
- To develop the guidelines and norms for a policy against sexual harassment.
- To develop principles and procedures for combating sexual harassment.
- To work out details for the implementation of the policy.
- To prepare a detailed plan of action, both short and long term
-


Principal

Copy to:

- Management/CEO
- DOA'S
- All the HOD'S
- All department Notice Board
- All committee members
- Master file

PRINCIPAL
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist - 521 180

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Date: 16-01-2023

Circular

This is to inform all the committee members of **Internal complaint committee** that the committee is planned a meeting on 18-01-2023, 3.00 PM. Everyone should attend the meeting without fail.

Venue: MAIN SEMINAR HALL, 1ST FLOOR.


Principal

PRINCIPAL

Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala,
Krishna Dist - 521 180

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Date: 18-01-2023


Minutes of the meeting

Meeting minutes of Interaction program with I B. Tech girls students on 18-01-2023, 3.00 PM at Main Seminar Hall, 1st Floor.

- On 18-01-2023 **Internal complaint committee** arranged an interactive session with I B. Tech girls students with the permission of Principal and Head of the department
- Addressing the girl students about the committee
- Instructed the students about their dress code
- Suggest the students that don't share their personal mobile numbers, Social media accounts to anyone.
- Suggested to maintain friendly relationship with the fellow beings.
- Discussed about the sexual harassment committee, how they intimate to the issues relating to sexual harassment, how to resolve the issues by the committee.
- Students raised some doubts about the functioning of the committee. Those are answered by the chairperson.
- Suggested the students that everyone should get awareness on the sexual harassment and how to overcome the problems related to girls issues.
- Said vote of thanks to students and committee members

S.No	Name, Designation	Department	Position	Signature
1	Dr M.Sridevi, Professor	CSE	Chairperson	H. Sridevi
2	Mrs T.Suhasini, Asst.Prof	EEE	Co-Chairperson	T. Suhasini
3	Dr.A.Vijayalakshmi, Professor	ECE	Secretary	A. Vijayalakshmi
4	Mrs P.Anusha, Asst.Prof	CIVIL	Member	P. Anusha
5	Dr.Vijaya Vardhini .professor	S&H	Member	Vijaya Vardhini
6	Mrs K.Venkata Ramana, Office Assistant,	OFFICE	Member	K. Venkata Ramana
7	Ms D.Ramana, Lab Technician	ECE	Member	D. Ramana
8	Abdul Raheeman, Asst.Prof	MBA	Member	Abdul Raheeman
9	A Harika, IV B.Tech	ECE	Student	A. Harika
10	Bandaru Triveni, IV B.Tech	CSE	Student	Bandaru Triveni
11	Pappula Bhanusree, IV B.Tech	EEE	Student	P. Bhanusree
12	Merugu Neha, IV B.Tech	CIVIL	Student	M. Neha
13	Katta Trinadh, IV B.Tech	MECHANICAL	Student	K. Trinadh

M. Sridevi
Co-ordinator

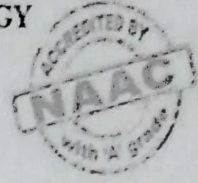

Principal

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CIRCULAR

The following members are nominated for Grievance Redressal committee for the A.Y: 2022-2023.

S.NO.	NAME OF THE FACULTY	Designation	position
1	Dr.V.RAMESH BABU	ECE	COORDINATOR
2	Mrs.T.SUHASINI	EEE	MEMBER
3	Mr.E.SATEESH	CSE	MEMBER
4	Mrs.SK.ANISHA	MBA	MEMBER
5	Mr.K.KIRAN KUMAR	MECH	MEMBER
6	Ms.MRUDULA	CIVIL	MEMBER
7	Ms.P.DURGA BHAVANI	S&H	MEMBER

Functions:

- To hear,investigate,and resolve a student complaint ,grievance,or conflict.
- Responsible to communicate effectively with faculty and student involved in the complaint before,during and after a decision is made.
- Conduct through information gathering,review of documentation,and interviews of involved individuals in order to make fair and appropriate recommendations for the resolutions of a grievance.
- Maintain all information regarding grievances,including committee meeting minutes,evidence of resolution and all correspondence in accordance with all applicable laws and regulations,including the family educational rights and privacy act.


PRINCIPAL

COPY TO:

- All committee members
- HOD's
- Notice board
- File



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Date:13/10/2022

CIRCULAR

A meeting of Grievance Redressal committee is scheduled to held at 3:00 P.M on 15-10-2022 at the main seminar hall.It is requested that all members of the Grievance Redressal committee make it convenient to attend the meeting.

COORDINATOR


PRINCIPAL

COPY TO:

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- File

Grievance Redressal committee (A.Y 2022-23)

Minutes of meeting I

The meeting of grievance redressal committee is held at 3:00 pm on 15th Oct 2022 at the main seminar hall

meeting Agenda:-

1. Discussion of grievance recorded.
2. plan of action for the if any grievance registered.
3. Awareness about grievance committed to the students.

minutes of meeting

1. co-ordinator welcomed all the members of the committee and addressing the meeting held.
2. To aware the students about grievance committee by clays incharge in each and every class room.
3. co-ordinator asked the committee members to submit the complaints if any of them the received.
4. committee members said to no complaints to received from any one of them
5. Finally the meeting ends with vote of than by

The coordinators:

Members present: The following members were present for the meeting.

Sno	name of the faculty	Designation	position	signature
1	DR. V. Ramesh babu	ECE	member	V. Ramesh babu
2	Mrs. T. suhasini	EEE	member	T. S.
3	Mr. E. sateesh	CSE	member	E. Sateesh
4	Mrs. SK. Anisha	MBA	member	SK. Anisha
5	Mr. K. Kiran Kumar	MECH	member	K. Kiran Kumar
6	Ms. Mxudula	CIVIL	member	Mxudula
7	Ms. P. Durga bhavani	S & H	member	P. Durga bhavani

V. Ramesh babu
Co-coordinator