



Amrita Sai Institute of Science and Technology (Autonomous)

Approved by AICTE, New Delhi; Permanently Affiliated to JNTUK, Kakinada
ISO 9001:2015 Certified Institution, Accredited by NAAC with 'A' grade
Amrita Sai Nagar, Paritala, Krishna District, Andhra Pradesh – 521 180
www.amritasai.org.in, 0866 2428399



Date:10-01-2022

Circular

This is to inform all the committee members of **Internal complaint committee** that the committee is planned a meeting on 12-01-2022, 3.00 PM. Everyone should attend the meeting without fail.

Venue: MAIN SEMINAR HALL, 1ST FLOOR.


Principal

Copy to:

- Management/CEO
- DOA'S
- All the HOD'S
- All department Notice Board
- All committee members
- Master file

PRINCIPAL
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist - 521 180



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Date: 12-01-2022

Minutes of the meeting

Meeting minutes of Interaction program with I B. Tech girls students on 12-01-2022, 3.00 PM at Main Seminar Hall, 1st Floor.

- On 12-01-2022 **Internal complaint committee** arranged an interactive session with I B. Tech girls students with the permission of Principal and Head of the department
- Addressing the girl students about the committee
- Instructed the students about their dress code
- Suggest the students that don't share their personal mobile numbers, Social media accounts to anyone.
- Suggested to maintain friendly relationship with the fellow beings.
- Discussed about the sexual harassment committee, how they intimate to the issues relating to sexual harassment, how to resolve the issues by the committee.
- Students raised some doubts about the functioning of the committee. Those are answered by the chairperson.
- Suggested the students that everyone should get awareness on the sexual harassment and how to overcome the problems related to girls issues.
- Said vote of thanks to students and committee members

| S.No | Name, Designation | Department | Position | Signature |
|------|---|------------|----------------|-----------------|
| 1 | Dr M.Sridevi, Professor | CSE | Chairperson | M.Sridevi |
| 2 | Mrs T.Suhasini, Asst.Prof | EEE | Co-Chairperson | T.Suhasini |
| 3 | Dr.A.Vijayalakshmi, Professor | ECE | Secretary | A.Vijayalakshmi |
| 4 | Mrs P.Anusha , Asst.Prof | CIVIL | Member | P.Anusha |
| 5 | Dr.Vijaya Vardhini .professor | S&H | Member | V.Vardhini |
| 6 | Mrs K.Venkata Ramana, Office Assistant, | OFFICE | Member | K.V.Ramana |
| 7 | Ms D.Ramana, Lab Technician | ECE | Member | D.Ramana |
| 8 | Abdul Raheeman, Asst.Prof | MBA | Member | A.Raheeman |
| 9 | Badeti Harika, IV B.Tech | ECE | Student | B.Harika |
| 10 | Buthukuri Srikala, IV B.Tech | CSE | Student | B.Srikala |
| 11 | Pappula Bhanusree, IV B.Tech | EEE | Student | P.Bhanusree |
| 12 | Konduru Sruthi, IV B.Tech | CIVIL | Student | K.Sruthi |
| 13 | Arigela Akhil, IV B.Tech | MECHANICAL | Student | A.Akhil |


Co-ordinator


Principal

PRINCIPAL

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Date: 03-04-2022

Circular

This is to inform all the committee members of **Internal complaint committee** that the committee is planned a meeting on 05-04-2022, 11.00 AM. Everyone should attend the meeting without fail.

Venue: E-CLASS ROOM, 3RD FLOOR.


Principal

Copy to:

- Management/CEO
- DOA'S
- All the HOD'S
- All department Notice Board
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Date: 05-04-2022

Minutes of the meeting

Meeting minutes of Interaction program with I B. Tech girls students on 05-04-2022, 11.00 AM at E-Class room, 3rd floor.

- On 05-04-2022 **Internal complaint committee** arranged an interactive session with I B. Tech girls students with the permission of Principal and Head of the department
- Addressing the girl students about the committee
- Instructed the students about their dress code
- Suggest the students that don't share their personal mobile numbers, Social media accounts to anyone.
- Suggested to maintain friendly relationship with the fellow beings.
- Discussed about the sexual harassment committee, how they intimate to the issues relating to sexual harassment, how to resolve the issues by the committee.
- Students raised some doubts about the functioning of the committee. Those are answered by the chairperson.
- Suggested the students that everyone should get awareness on the sexual harassment and how to overcome the problems related to girls issues.
- Said vote of thanks to students and committee members

| S.No | Name, Designation | Department | Position | Signature |
|------|---|------------|----------------|--------------------------|
| 1 | Dr M.Sridevi, Professor | CSE | Chairperson | <i>M. Sridevi</i> |
| 2 | Mrs T.Suhasini, Asst.Prof | EEE | Co-Chairperson | <i>T. Suhasini</i> |
| 3 | Dr.A.Vijayalakshmi, Professor | ECE | Secretary | <i>A. Vijayalakshmi</i> |
| 4 | Mrs P.Anusha , Asst.Prof | CIVIL | Member | <i>P. Anusha</i> |
| 5 | Dr.Vijaya Vardhini .professor | S&H | Member | <i>Vijaya Vardhini</i> |
| 6 | Mrs K.Venkata Ramana, Office Assistant, | OFFICE | Member | <i>K. Venkata Ramana</i> |
| 7 | Ms D.Ramana, Lab Technician | ECE | Member | <i>D. Ramana</i> |
| 8 | Abdul Raheeman, Asst.Prof | MBA | Member | <i>Abdul Raheeman</i> |
| 9 | Badeti Harika, IV B.Tech | ECE | Student | <i>B. Harika</i> |
| 10 | Buthukuri Srikala, IV B.Tech | CSE | Student | <i>B. Srikala</i> |
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M. Sridevi
Co-ordinator

[Signature]
Principal

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