



Amrita Sai Institute of Science and Technology (Autonomous)

Approved by AICTE, New Delhi; Permanently Affiliated to JNTUK, Kakinada
ISO 9001:2015 Certified Institution, Accredited by NAAC with 'A' grade
Amrita Sai Nagar, Paritala, Krishna District, Andhra Pradesh – 521 180
www.amritasai.org.in, 0866 2428399



Date: 16-01-2023

Circular

This is to inform all the committee members of **Internal complaint committee** that the committee is planned a meeting on 18-01-2023, 3.00 PM. Everyone should attend the meeting without fail.

Venue: MAIN SEMINAR HALL, 1ST FLOOR.


Principal

PRINCIPAL

Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala,
Krishna Dist - 521 180

Copy to:

- Management/CEO
- DOA'S
- All the HOD'S
- All department Notice Board
- All committee members
- Master file



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Date: 18-01-2023

Minutes of the meeting

Meeting minutes of Interaction program with I B. Tech girls students on 18-01-2023, 3.00 PM at Main Seminar Hall, 1st Floor.

- On 18-01-2023 **Internal complaint committee** arranged an interactive session with I B. Tech girls students with the permission of Principal and Head of the department
- Addressing the girl students about the committee
- Instructed the students about their dress code
- Suggest the students that don't share their personal mobile numbers, Social media accounts to anyone.
- Suggested to maintain friendly relationship with the fellow beings.
- Discussed about the sexual harassment committee, how they intimate to the issues relating to sexual harassment, how to resolve the issues by the committee.
- Students raised some doubts about the functioning of the committee. Those are answered by the chairperson.
- Suggested the students that everyone should get awareness on the sexual harassment and how to overcome the problems related to girls issues.
- Said vote of thanks to students and committee members

S.No	Name, Designation	Department	Position	Signature
1	Dr M.Sridevi, Professor	CSE	Chairperson	M. Sridevi
2	Mrs T.Suhasini, Asst.Prof	EEE	Co-Chairperson	T. Suhasini
3	Dr.A.Vijayalakshmi, Professor	ECE	Secretary	A. Vijayalakshmi
4	Mrs P.Anusha , Asst.Prof	CIVIL	Member	P. Anusha
5	Dr.Vijaya Vardhini .professor	S&H	Member	Vijaya Vardhini
6	Mrs K.Venkata Ramana, Office Assistant,	OFFICE	Member	K. Venkata Ramana
7	Ms D.Ramana, Lab Technician	ECE	Member	D. Ramana
8	Abdul Raheeman, Asst.Prof	MBA	Member	Abdul Raheeman
9	A Harika, IV B.Tech	ECE	Student	A. Harika
10	Bandaru Triveni, IV B.Tech	CSE	Student	Bandaru Triveni
11	Pappula Bhanusree, IV B.Tech	EEE	Student	P. Bhanusree
12	Merugu Neha, IV B.Tech	CIVIL	Student	M. Neha
13	Katta Trinadh, IV B.Tech	MECHANICAL	Student	K. Trinadh

M. Sridevi
Co-ordinator

Principal

PRINCIPAL
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Date: 28-03-2023


Circular

This is to inform all the committee members of **Internal complaint committee** that the committee is planned a meeting on 29-03-2023, 11.00 AM. Everyone should attend the meeting without fail.

Venue: E-CLASS ROOM, 3RD FLOOR.

Copy to:

- Management/CEO
- DOA'S
- All the HOD'S
- All department Notice Board
- All committee members
- Master file


Principal
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Date: 29-03-2023

Minutes of the meeting

Meeting minutes of Interaction program with I B. Tech girls students on 29-03-2023, 11.00 AM at E-Class room, 3rd floor.

- On 29-03-2023 **Internal complaint committee** arranged an interactive session with I B. Tech girls students with the permission of Principal and Head of the department
- Addressing the girl students about the committee
- Instructed the students about their dress code
- Suggest the students that don't share their personal mobile numbers, Social media accounts to anyone.
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M. Sridevi
Co-ordinator

[Signature]
Principal

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