

Amrita Sai Institute of Science and Technology (Autonomous)



Approved by AICTE, New Delhi; Permanently Affiliated to JNTUK, Kakinada
ISO 9001:2015 Certified Institution, Accredited by NAAC with 'A' grade
Amrita Sai Nagar, Paritala, Krishna District, Andhra Pradesh – 521 180
www.amritasai.org.in, 0866 2428399



Date: 19-09-2023

Circular

This is to inform all the committee members of **Internal complaint committee** that the committee is planned a meeting on 21-09-2023, 3.00 PM. Everyone should attend the meeting without fail.

Venue: MAIN SEMINAR HALL, 1ST FLOOR.


Principal

Copy to:

- Management/CEO
- DOA'S
- All the HOD'S
- All department Notice Board
- All committee members
- Master file

PRINCIPAL
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist 521 180



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Date: 21-09-2023

Minutes of the meeting

Meeting minutes of Interaction program with I B. Tech girls students on 21-09-2023, 3.00 PM at Main Seminar Hall, 1st Floor.

- On 21-09-2023 **Internal complaint committee** arranged an interactive session with I B. Tech girls students with the permission of Principal and Head of the department
- Addressing the girl students about the committee
- Instructed the students about their dress code
- Suggest the students that don't share their personal mobile numbers, Social media accounts to anyone.
- Suggested to maintain friendly relationship with the fellow beings.
- Discussed about the sexual harassment committee, how they intimate to the issues relating to sexual harassment, how to resolve the issues by the committee.
- Students raised some doubts about the functioning of the committee. Those are answered by the chairperson.
- Suggested the students that everyone should get awareness on the sexual harassment and how to overcome the problems related to girls issues.
- Said vote of thanks to students and committee members

S.No	Name, Designation	Department	Position	Signature
1	Dr M.Sridevi, Professor	CSE	Chairperson	M. Sridevi
2	Mrs T.Suhasini, Asst.Prof	EEE	Co-Chairperson	T. Suhasini
3	Dr.A.Vijayalakshmi, Professor	ECE	Secretary	A. Vijayalakshmi
4	Mrs P.Anusha , Asst.Prof	CIVIL	Member	P. Anusha
5	Dr. Vijaya Vardhini .professor	S&H	Member	Dr. Vijaya Vardhini
6	Mrs K.Venkata Ramana, Office Assistant,	OFFICE	Member	K. Venkata Ramana
7	Ms D.Ramana, Lab Technician	ECE	Member	D. Ramana
8	Abdul Raheeman, Asst.Prof	MBA	Member	A. Raheeman
9	Bakka Gnaneswari, IV B.Tech	ECE	Student	B. Gnaneswari
10	Arepalli Rajani, IV B.Tech	CSE	Student	A. Rajani
11	Naganaboina Sravani, IV B.Tech	EEE	Student	N. Sravani
12	Burri Usha, IV B.Tech	CIVIL	Student	B. Usha
13	Banka Preethi, IV B.Tech	CSD	Student	B. Preethi

M. Sridevi,
Co-ordinator

Principal

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Date: 04-12-2023

Circular

This is to inform all the committee members of **Internal complaint committee** that the committee is planned a meeting on 06-12-2023, 3.00 PM. Everyone should attend the meeting without fail.

Venue: E-CLASS ROOM, 3RD FLOOR.



Principal

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Date: 06-12-2023

Minutes of the meeting

Meeting minutes of Interaction program with I B. Tech girls students on 06-12-2023, 11.00 AM at E-Class room, 3rd floor.

- On 06-12-2023 **Internal complaint committee** arranged an interactive session with I B. Tech girls students with the permission of Principal and Head of the department
- Addressing the girl students about the committee
- Instructed the students about their dress code
- Suggest the students that don't share their personal mobile numbers, Social media accounts to anyone.
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- Discussed about the sexual harassment committee. how they intimate to the issues relating to sexual harassment, how to resolve the issues by the committee.
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