



# Amrita Sai Institute of Science and Technology

ACCREDITED BY NAAC WITH 'A' GRADE, APPROVED BY AICTE, NEW DELHI; AFFILIATED TO JNTU, KAKINADA

PARITALA, KRISHNA DISTRICT – 521 180 (A. P.)

PH No: 0866 2428399, www.amritasai.edu.in



Date: 18-09-2024

## Circular

This is to inform all the committee members of internal complaint committee that the committee is planned a meeting on 20-09-2024, 3.00 PM. Everyone should attend the meeting without fail.

### **Agenda of the meeting:**

1. Introduce new members of the committee.
2. Plan to reschedule the events planned in 2024-2025.

**Venue: MAIN SEMINAR HALL, 1<sup>ST</sup> FLOOR.**

**ICC convener**

**Principal**

**PRINCIPAL**  
Amrita Sai Institute of Science and Technology  
Amrita Sai Nagar, Paritala  
Krishna Dist 521 180

### **Copy to:**

- 1 All members of the committee
2. IQAC Principal

**IQAC Coordinator**  
Amrita Sai Institute of Science & Technology  
Amrita Sai Nagar, Paritala -521180



Date: 20-09-2024

## Minutes of the meeting

Meeting minutes of Interaction program with I B. Tech girls' students on 20-09-2024, 3.00 PM at Main Seminar Hall, 1st Floor.

- On 21-09-2023 Internal complaint committee arranged an interactive session with I B. Tech girls students with the permission of Principal and Head of the department
- Addressing the girl students about the committee
- Instructed the students about their dress code
- Suggest the students that don't share their personal mobile numbers, Social media accounts to anyone.
- Suggested to maintain friendly relationship with the fellow beings.
- Discussed about the sexual harassment committee, how they intimate to the issues relating to sexual harassment, how to resolve the issues by the committee.
- Students raised some doubts about the functioning of the committee. Those are answered by the chairperson.
- Suggested the students that everyone should get awareness on the sexual harassment and how to overcome the problems related to girls' issues.
- Said vote of thanks to students and committee members

S.No	Name& Designation	Department	Position	Signature
1	Dr M.Sridevi, Professor	CSE	Chairperson	
2	Mrs T.Suhasini, Asst.Prof	EEE	Co-Chairperson	
3	Dr.A.Vijayalakshmi, Professor	ECE	Secretary	
4	Mrs V.Sravani, Asst.Prof	CIVIL	Member	
5	Mrs G.Swathi, Asst.Prof	S&H	Member	
6	Mrs Vasavi,	Office Assistant.	Office Member	
7	Mrs D.Ramana, Lab Technician	ECE	Member	
8	Mrs Aneesha, Asst.Prof	MBA	Member	
9	Ms D.Niharika, IV B.Tech	EEE	Student	
10	Ms Batta Jyothi, IV B.Tech	ECE	Student	
11	Ms B.Mounika, IV B.Tech	CSE	Student	
12	Ms T. Poojitha, IV B.Tech	CSM	Student	
13	Ms T. Naga Bindu Sri, IV B.Tech	CSD	Student	

ICC convener