



Amrita Sai Institute of Science & Technology
(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK Kakinada)

AN ISO 9001: 2015 Certified Institution, Accredited by NAAC,

Recognized by UGC Under 2(f) and 12(B) under UGC act 1956

Paritala, Kanchikacherla (M), NTR Dist., A.P., India-521180

www.amritasai.org.in

Tel:08678-277777

Toll Free No: 1800 1212 369



Dt: 25-07-2025

OFFICE ORDER

The canteen committee is constituted with the following members for the academic year 2025-26. It is designed for the welfare of staff and students to have hygienic food along with well maintained canteen services.

The canteen is outsourced to the third party where it is under the continuous supervision of the canteen committee. The committee takes regular suggestions from student and staff to improve the service.

The composition of canteen committee is as follows

S.No	Name of the Member	Dept	Position
1	Sri T Koteswara Rao	S&H	Coordinator
2	Sri D Pavan Kumar	S&H	Member
3	Sri Y S R Anjaneyulu	ADMIN	Member
4	Sri CH Chinna Veeraiah	EEE	Member
5	Sri B Rama Rao	ECE	Member
6	Avula Ashok Reddy	III CSD	Member

(Dr. M. SASIDHAR)
PRINCIPAL

PRINCIPAL

Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala,
NTR Dist - 521180

Copy to Management/C.E.O,
DOA/All HOD's/All Committee Members
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Dt: 26-07-2025

Circular

All the canteen committee members are informed to attend the meeting in Seminar Hall at 3.00 PM on 28-07-2025

Agenda of the Meeting

1. Accommodation for the students and staff specially during Lunch time
2. Quality of food being served in the canteen
3. Any other point with the permission of chair

CONVENOR

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Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala,
NTR Dist - 521100



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Dt: 28-07-2025

Canteen Committee

Minutes of the Meeting

- 1.The following points are discussed in the canteen committee meeting held on 28-07-2025 at 3.Pm
- 2.The convener welcomed all the committee members started the meeting
- 3.SOP with objectives, roles and responsibilities are agreed as per the previous year.
- 4.The following points are discussed in regard to the canteen issues.

- **Accommodation for the students and staff specially during lunch time**

The point of accommodation for the students and staff especially during lunch time is very congestive. This is a very important issue and must be solved amenably subsequently this matter was discussed with higher authorities of the Institute and accordingly a separate dining space was provided.

- **Quality of food being served in the canteen**

This matter was discussed with canteen contractor. Members pointed out that many complaints about the quality of food served in the canteen. The canteen contractor assured that he will maintained good quality food

List of canteen committee members attended the meeting

S.No	Name of the Member	Position	Signature
1	Sri T Koteswara Rao	S&H	
2	Sri D Pavan Kumar	S&H	
3	Sri Y S R Anjaneyulu	ADMIN	
4	Sri CH Chinna Veeraiah	EEE	
5	Sri B Rama Rao	ECE	
6	Avula Ashok Reddy	III CSD	A.Ashok

CONVENOR

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