



Amrita Sai Institute of Science & Technology (AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK Kakinada)
AN ISO9001:2015 Certified Institution, Accredited by NAAC, Recognized by UGC Ur
2(f) and 12(B) under UGC act 1956

Paritala, Kanchikacherla (M), NTR Dist., A.P., India- 521180
www.amritasai.org.in Tel:08678-277777 Toll Free No:18001212369



Dt: 27-08-2025

Circular

This is to inform all the committee members of internal complaint committee that the committee is planned a meeting on 30-08-2025, 3.00 PM. Everyone should attend the meeting without fail.

Agenda of the meeting:

1. Introduce new members of the committee.
2. Plan to reschedule the events planned in 2025-2026.

Copy to:
Management/C.E.O,
DOA/All HOD's/All Committee Members


PRINCIPAL
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Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala,
NTR Dist - 521180



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Minutes of the meeting

Meeting minutes of Interaction program with I B. Tech girls' students on 30-08-2025, 3.00 PM at Main Seminar Hall, 1st Floor.

- On 30-08-2025 Internal complaint committee arranged an interactive session with I B. Tech girls students with the permission of Principal and Head of the department
- Addressing the girl students about the committee
- Instructed the students about their dress code
- Suggest the students that don't share their personal mobile numbers, Social media accounts to anyone.
- Suggested to maintain friendly relationship with the fellow beings.
- Discussed about the sexual harassment committee, how they intimate to the issues relating to sexual harassment, how to resolve the issues by the committee.
- Students raised some doubts about the functioning of the committee. Those are answered by the chairperson.
- Suggested the students that everyone should get awareness on the sexual harassment and how to overcome the problems related to girls' issues.
- Said vote of thanks to students and committee members

Committee Members List

| S.No | Name & Designation | Department | Position | Signature |
|------|----------------------------------|-------------------|----------------|---------------------|
| 1 | Dr M. Sridevi, Professor | CSE | Chairperson | M. Sridevi |
| 2 | Mrs T. Suhasini, Asst. Prof | EEE | Co-Chairperson | T. Suhasini |
| 3 | Dr A. Vijayalakshmi, Professor | ECE | Secretary | A. Vijayalakshmi |
| 4 | Mrs V. Sravani, Asst. Prof | CIVIL | Member | V. Sravani |
| 5 | Mrs G. Swathi, Asst. Prof | S&H | Member | G. Swathi |
| 6 | Mrs Anuradha, Asst. Prof | CSE | Member | Anuradha |
| 7 | Mrs Vasavi | Office Assistant. | Office Member | Vasavi |
| 8 | Mrs Aneesha, Asst. Prof | MBA | Member | Aneesha |
| 9 | Ms K Surya Lahari Sri, IV B.Tech | EEE | Student | K. Surya Lahari Sri |
| 10 | Ms B.Devi Sri, IV B.Tech | ECE | Student | B. Devi Sri |
| 11 | Ms Ch.Bhavani, IV B.Tech | CSE | Student | Ch. Bhavani |
| 12 | Ms G.Ramya Sri, IV B.Tech | CSM | Student | G. Ramya Sri |
| 13 | Ms A.Mounika, IV B.Tech | CSD | Student | A. Mounika |

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