



Amrita Sai Institute of Science and Technology

(AUTONOMOUS)

ACCREDITED BY NAAC WITH 'A' GRADE, APPROVED BY AICTE, NEW DELHI; AFFILIATED TO JNTU, KAKINADA
PARITALA, KRISHNA DISTRICT - 521 180 (A. P.)
PH No. 08662428399, www.amritasai.edu.in



Ref:ASIST/IQAC/2020-21

DATE: 12-07-2021

CIRCULAR

The IQAC would like to remind the HOD's of all the departments to submit the action taken report of the external academic administrative audit which was conducted in the month of july from 12/07/21 to 16/07/21 for the academic year 2020-21. Hence the HOD'S are requested to submit the same with in a week to the IQAC.

AGENDA:

The committee will look into:

1. Enhance sponsored research activities to augment research equipment and project, internships to staff and students.
2. Various cells such as placement, entrepreneurship development, industry-institution partnership be made more active so as to play a catalytic role in the growth of institute.


(Dr. M SASIDHAR)
PRINCIPAL

Copy to:
Management/The Chairman,
Principals office
All the IQAC members



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IQAC COMMITTEE

DATE:12-07-2021

S.No	Name of the Member	Dept.	Position	Signature
1.	Dr P Chiranjeevi	CSE	Co-ordinator	
2.	Sri A Purneswara Rao	Finance	R management	
3.	Sri P Ramesh Babu	CSE	Member	
4.	Dr G Vijay kumar	CSE	Member	
5.	Mrs T Suhasini	EEE	Member	
6.	Mr Ch Chinna Veeraiah	EEE	Member	
7.	Sri K Apparao	Library	Member	
8.	Sri B Praneeth	MECH	Member	
9.	Dr M Thiyaga Rajan	CIVIL	Member	
10.	Sri Sk Jafrullah	S&H	Member	
11.	Mallampalli Uday Kiran	Admin	Member	
12.	Daggumati Nagendra	Admin	Member	



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Department of Electronics and Communication Engineering

Academic and administrative internal audit

As per the office order from the reference:ASIST/IQAC/CIR/2020/21,dated 12/07/2021,ECE Department has completed internal academic and administrative audit successfully on 14/07/2021.

The committee that audits the department of ECE

Name	Designation	Department	Signature
Dr P Chiranjeevi	DOA	CSE	
Dr M Sridevi	Director of Admin	CSE	

IQAC Coordinator

Principal

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www.amritasai.org.in, Phone: 0866 2428399.



Ref: ASIST/ IQAC/2019/20

Date: 08-12-2020

CIRCULAR

The IQAC would like to remind the HOD's of all the Departments to submit the Action Taken Report of the External Academic Administrative Audit which was conducted in the month of December from 07/12/2020 to 09/12/2020 for the A.Y.2019-20. Hence the HODs are requested to submit the same within a week to the IQAC.

IQAC Coordinator

IQAC Coordinator

Amrita Sai Institute of Science & Technology

Amrita Sai Nagar, Paritala -521180

Copy to:

The Chairman,

Principal's Office,

All the IQAC Members.

Principal

PRINCIPAL

Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist . . 521 180

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Ref: ASIST/IQAC/2019/20

Date: 03/12/2020

ACADEMIC AND ADMINISTRATIVE EXTERNAL AUDIT.

Minutes of the meeting held on 3rd December, 2019-2020


At the outset Coordinator of IQAC welcomed Dr.M.Sasidhar, Chairman of the Committee, Hods, Senior Faculty and other members. The agenda points were taken up for discussion with the permission of the Chair.

The following points were discussed and deliberated upon in the meeting.

1. Chairperson discussed with the IQAC Coordinator, senior faculty and HODs about External Academic and Administrative Audit for the Academic Year 2019-20.
2. The committees have been constituted by IQAC to carry out the External audit of the Departments for the academic year 2019-2020 in the Month of December from 07/12/2020 to 09/12/2020.
3. Chairperson asking for the convenient date of the department the HOD'S proposed to finish within a week.
4. Principal suggested the HODs to prepare the departments for the Audit.

IQAC Coordinator Mr.Ch.Chinna Veeraiah garu thanked the Principal and HOD'S and staff for their active participation of the meeting.

IQAC Coordinator
Amrita Sai Institute of Science & Technology
Paritala - 521180
Copy to: The Chairperson
Principal Office File
All Members of IQAC, Staff, Notice board,
Exam Cell, Library.


Principal

PRINCIPAL
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist. - 521180

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S.No.	Name	Designation	Designation in Committee	Signature
1	Dr.M.Sasidhar	Principal ,ASIST	Chairman	<i>[Signature]</i>
2	Mr.Ch.Chinna Veeraiah	Office in charge Examinations	Coordinator	<i>[Signature]</i>
3	Sri.K.V.Rao	Office Manager	Member	<i>[Signature]</i>
4	Dr.Shaik Rafi	Director EDC	Member	<i>[Signature]</i>
5	Dr S.Vijaya Vardhini	Director, R&D	Member	<i>[Signature]</i>
6	Dr.P.Chiranjeevi	Director of Academics	Member	<i>[Signature]</i>
7	Dr.P.Durga Bhavani	Coordinator Women Empowerment cell	Member	<i>[Signature]</i>
8	Sri.P.Ramesh Babu	Placement Officer	Member	<i>[Signature]</i>
9	Sri.K.Ramya	Vice-president Syncreon Technology	Member	<i>[Signature]</i>
10	Dr.D.Dayakar Rao	HOD,ECE	Member	<i>[Signature]</i>
11	Sri.D.Pavan Kumar	HOD,S&H	Member	<i>[Signature]</i>
12	Sri.B.Praneeth	HOD, Mech	Member	<i>[Signature]</i>
13	Dr.M.Thiyagarajan	HOD,CE	Member	<i>[Signature]</i>
14	Sri.E.Sateesh	Assistant Professor CSE	Member	<i>[Signature]</i>
15	Sri.D.Balaji	Assistant Professor S&H	Member	<i>[Signature]</i>
16	Mrs.T.Suhasini	Assistant Professor EEE	Member	<i>[Signature]</i>
17	Sri.K.AppaRao	Librarian	Member	<i>[Signature]</i>
18	Ms.B.Sirisha	Student/Alumni	Member	<i>[Signature]</i>

[Signature]
IQAC Coordinator
 Amrita Sai Institute of Science & Technology
 Amrita Sai Nagar, Paritala -521180

[Signature]
Principal IPAI
 Amrita Sai Institute of Science and Technology
 Amrita Sai Nagar, Paritala
 Krishna Dist - 521180

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Ref: ASIST/IQAC/2019/20

Date: 02/12/2020

CIRCULAR

All the HODs and Staff members are requested to attend the meeting with Principal on 03/12/20 at 11 am in principal chamber to discuss about External audit for the academic year 2019-20.

AGENDA:

1. External Audit process and procedure for the Academic Year 2019-20.
2. Selection of external auditors.
3. Date of audit.


IQAC Coordinator
IQAC Coordinator

Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala -521180

Copy to: The Chairperson

The Principal office

All the members of the IQAC.


Principal

PRINCIPAL

Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist - 521 180

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Ref: ASIST/IQAC/2019/20

Date: 18/11/2020

CIRCULAR

The IQAC would like to remind to submit the Action Taken Report of the internal Academic Administrative Audit report which was conducted on 16th November 2020 for the A.Y 2019-20. Hence the HOD of CSE are requested to submit the same within a week to the IQAC.


IQAC Coordinator
Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala -521180
Copy to:
The Chairman,
Principal's Office,
All the IQAC Members.


Principal
PRINCIPAL
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist., 521180

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Ref: ASIST/ IQAC/2019/20

Date: 10/11/2020

ACADEMIC AND ADMINISTRATIVE INTERNAL AUDIT FOR A.Y.2019-20.

Minutes of the meeting held on 10th August, 2019-2020

At the outset Coordinator of IQAC welcomed Dr M.Sasidhar, Chairman of the committee, HODs, senior faculty and other members. The agenda points were taken up for discussion with the permission of the chair.

The following points were discussed and deliberated upon in the meeting.

1. As per the office order from the principal dated 9/11/2020, the following committees have been constituted by IQAC to carry out the internal audit of the departments for the Academic Year 2019-2020 in the Month of November 2020 from 11/11/2020 to 19/11/2020
 2. After discussion with IQAC Coordinator and HOD'S the Principal has finalized the below faculty to carry out their Assigned department Internal Audit.
 3. All the HODs were asked to depute the allotted faculty to carry out the duty. IQAC coordinator thanked the principal and the HOD'S for their cooperation .The meeting ended with vote of thanks.
- ALLOTTED FACULTY TO CARRY OUT THE INTERNAL AUDIT.

The committee that audits the Department of CSE.

Name	Designation	Department	Signature
Dr.B.Jaya Chandran	Professor	ECE	Jaya
Dr.K.Murali Babu	Professor	ECE	Murali


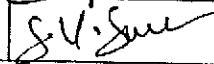
The committee that audits the Department of ECE.

Name	Designation	Department	Signature
Dr.G.Sambasiva Rao	Professor	CSE	G.Sambas
Dr.M.Pavan Kumar	Professor	CSE	M.Pavan

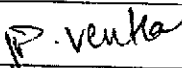
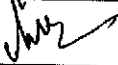
The committee that audits the Department of Civil

Name	Designation	Department	Signature
Dr.T.Elango	Professor	MECH	T.Elango
Mr.B.Praneeth	Assistant Professor	MECH	B.Praneeth

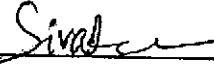
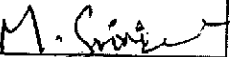
The committee that audits the Department of EEE.

Name	Designation	Department	Signature
Dr.V.Gajendra Kumar	Professor	ECE	
Dr.S.Vasantha Swaminatham	Professor	ECE	

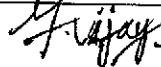

The committee that audits the Department of Mechanical.

Name	Designation	Department	Signature
Mr.P.Venkateswara Rao	Associate Professor	EEE	
Mr.Ch.Chinna Veeraiah	Assistant Professor	EEE	

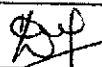
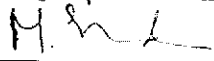
The committee that audits the Department of B & SH


Name	Designation	Department	Signature
Dr.S.Sivalingam	Professor	ECE	
Dr.M.Srinivasulu	Professor	CSE	


The committee that audits the Department of Examination Cell.

Name	Designation	Department	Signature
Dr.G.Vijay Kumar	Professor	CSE	
B.Rama Rao	Assistant Professor	ECE	

The committee that audits the Department of Library.

Name	Designation	Department	Signature
Dr.D.Dyayakarara Rao	Professor	ECE	
Dr.M.Sreedevi	Professor	CSE	


IQAC Coordinator
 IQAC Coordinator
 Amrita Sai Institute of Science & Technology
 Amrita Sai Nagar, Paritala - 521180


Principal
 PRINCIPAL
 Amrita Sai Institute of Science and Technology
 Amrita Sai Nagar, Paritala
 Krishna Dist - 521180

Copy to: The Chairperson

Principal Office File

All Members of IQAC, Staff, Notice board, Exam Cell, Library.

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Ref: ASIST/ IQAC/2019/20

Date: 09/11/2020

CIRCULAR

All the HOD'S and members of IQAC are here by informed that there will be a meeting with principal on 10th November 2020 at 11.00 am in Principal chamber.

AGENDA:

1. Internal Audit for the Academic Year 2019-20.
2. Selection of dates
3. Deputation of staff for internal audit.

I would like to invite you all to attend the meeting and discuss upon the Agenda.

IQAC Coordinator

IQAC Coordinator

Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala -521180

Principal

PRINCIPAL

Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist - 521180

Copy to: The Chair Person

The Principal Office File

All Members of the IQAC.

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S.No.	Name	Designation	Designation in Committee	Signature
1	Dr.M.Sasidhar	Principal ,ASIST	Chairman	
2	Mr.Ch.Chinna Veeraiah	Office in charge Examinations	Coordinator	
3	Sri.K.V.Rao	Office Manager	Member	
4	Dr.Shaik Rafi	Director EDC	Member	
5	Dr S.Vijaya Vardhini	Director, R&D	Member	
6	Dr.P.Chiranjeevi	Director of Academics	Member	
7	Dr.P.Durga Bhavani	Coordinator Women Empowerment cell	Member	
8	Sri.P.Ramesh Babu	Placement Officer	Member	
9	Sri.K.Ramya	Vice-president Syncreon Technology	Member	
10	Dr.D.Dayakar Rao	HOD,ECE	Member	
11	Sri.D.Pavan Kumar	HOD,S&H	Member	
12	Sri.B.Praneeth	HOD, Mech	Member	
13	Dr.M.Thiyagarajan	HOD,CE	Member	
14	Sri.E.Sateesh	Assistant Professor CSE	Member	
15	Sri.D.Balaji	Assistant Professor S&H	Member	
16	Mrs.T.Suhasini	Assistant Professor EEE	Member	
17	Sri.K.Appa Rao	Librarian	Member	
18	Ms.B.Sirisha	Student/Alumni	Member	

IQAC Coordinator

IQAC Coordinator

Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala -521180

Principal
PRINCIPAL

Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
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