

AMRITA SAI INSTITUTE OF SCIENCE & TECHNOLOGY (AUTONOMOUS)



Approved by AICTE, New Delhi, Permanently Affiliated to JNTUK, Kakinada, SBTET,
Recognized by UGC under 2(f) & 12(B) of 1956 Act.,
ISO 9001:2015 Certified Institution, Accredited by NAAC "A" Grade,
Paritala, Kanchikacherla, Krishna Dist, Andhra Pradesh- 521180.
www.amritasai.org.in, Phone: 0866 2428399.



Ref: ASIST/IQAC/2021/22

Date:21-09-2022

CIRCULAR

The IQAC would like to remind the HOD's of all the Departments to submit the Action Taken Report of the External Academic Administrative Audit which was conducted in the Month of September from 17/09/2022 to 21/09/2022 for the A.Y.2021-22. Hence the HOD's are requested to submit the same within a week to the IQAC.

IQAC Coordinator

Principal

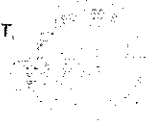
Copy to:
The Chairman,
Principal's Office,
All the IQAC Members.

PRINCIPAL
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist . - 521 180

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Ref: ASIST/IQAC/2021/22

Date: 13/09/2022

ACADEMIC AND ADMINISTRATIVE EXTERNAL AUDIT.

Minutes of the meeting held on 13th September, 2021-2022

At the outset Coordinator of IQAC welcomed Dr.M.Sasidhar, Chairman of the Committee, Hods, Senior faculty and other members. The agenda points were taken up for discussion with the permission of the Chair.


The following points were discussed and deliberated upon in the meeting.

1. Chairperson discussed with the IQAC Coordinator, senior faculty and HODs about External Academic and Administrative Audit for the Academic Year 2021-22.
2. The committees have been constituted by IQAC to carry out the External audit of the Departments for the academic year 2022-2023 in the Month of September from 17/09/2022 to 21/09/2022.
3. Chairperson asking for the convenient date of the department the HOD'S proposed to finish within a week.
4. Principal suggested the HODs to prepare the departments for the Audit.

IQAC Coordinator Dr.P.Chiranjeevi thanked the Principal and HOD'S and staff for their active participation of the meeting.


IQAC Coordinator
IQAC Coordinator

Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala, Krishna Dist. 521180
Copy to: The Chairperson
Principal Office File,
All Members of IQAC,
Staff, Notice board.


Principal
PRINCIPAL

Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist 521180

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The following are the IQAC Members:

S.No	Name	Designation	Designation in Committee	Signature
1	Dr.M.Sasidhar	Principal, ASIST	Chairman	
2	Dr.P.Chiranjeevi	Director of Academics	Coordinator	
3	Sri.K.V.Rao	Office Manager	Member	
4	P.Venkateswara Rao	Director EDC	Member	
5	Dr.Y.Jyotsna Sirisha Rani	Director, R&D	Member	
6	Sri.B.Rama Rao	HOD,ECE	Member	
7	Sri.D.Pavan Kumar	HOD,S&H	Member	
8	Sri.B.Praneeth	HOD, Mech	Member	
9	Dr.M.Thiyagarajan	HOD,CE	Member	
10	Mrs.M.Prameela	Assistant Professor CSE	Member	
11	Sri.Sk.Jaffrullah	Assistant Professor S&H	Member	
12	Sri.BTirumala Rao	Assistant Professor EEE	Member	
13	Sri.B.Sai Rama Krishna	Assistant Professor Mech	Member	
14	Mrs.T.Subhasini	Coordinator Women Empowerment cell	Member	
15	Sri.G.Naresh	Vice-president Syncreon Technology	Member	
16	Sri.Ch.Chinna Veeraiah	Office in-charge Examinations	Member	
17	Sri.P.Ramesh Babu	Placement Officer	Member	
18	Sri.K.Appa Rao	Librarian	Member	
19	Ms.Y.Kalyani	Student/Alumni	Member	

IOAC Coordinator
IOAC Coordinator
Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala-521180

Principal
PRINCIPAL
Amrita Sai Institute of Science and Technology,
Amrita Sai Nagar, Paritala
Krishna Dist - 521180

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Paritala, Kanchikacherla, Krishna Dist, Andhra Pradesh- 521180

www.amritasa.org.in, Phone: 0866 2428399.



Ref: ASIST/IQAC/2021/22


Date: 12/09/2022

CIRCULAR


All the HODs and Staff members are requested to attend the meeting with Principal on 13/09/22 at 11 am in Principal chamber to discuss about External Audit for the academic year 2021-22.

AGENDA:

1. External Audit process and procedure for the Academic Year 2021-22.
2. Selection of external auditors.
3. Date of audit.


IQAC Coordinator

Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala - 521180
Copy to: The Chairperson
The Principal office
All the members of the IQAC.


Principal

PRINCIPAL
Amrita Sai Institute of Science and Technology,
Amrita Sai Nagar, Paritala
Krishna Dist - 521180

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Ref: ASIST/ IQAC/2021/22

Date: 19/08/2022

CIRCULAR

The IQAC would like to remind to submit the Action Taken Report of the internal Academic Administrative Audit report which was conducted on 18th August 2022 for the A.Y 2021-22. Hence the HOD of CSE is requested to submit the same within a week to the IQAC.

IQAC coordinator,
IQAC Coordinator

Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala -521180

Copy to:

The Chairman,
Principal's Office,
All the IQAC Members.

Principal

PRINCIPAL

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Amrita Sai Nagar, Paritala
Krishna Dist - 521180

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Ref: ASIST/ IQAC/2021/22

Date: 09/08/2022

ACADEMIC AND ADMINISTRATIVE
INTERNAL AUDIT.

Minutes of the meeting held on 9th August, 2021-2022

At the outset Coordinator of IQAC welcomed Dr M.Sasidhar, Chairman of the committee, HODs, senior faculty and other members. The agenda points were taken up for discussion with the permission of the chair.

The following points were discussed and deliberated upon in the meeting.

1. As per the office order from the principal dated 8th August 2022, the following committees have been constituted by IQAC to carry out the internal audit of the departments for the Academic Year 2021-2022 in the Month of August 2022 from 10/08/2022 to 18/08/2022.
2. After discussion with IQAC Coordinator and HOD'S the Principal has finalized the below faculty to carry out their assigned department Internal Audit.
3. All the HOD's were asked to depute the allotted faculty to carry out the duty.

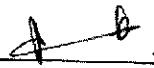

IQAC Coordinator Dr P.Chiranjeevi thanked the Principal and HOD'S and staff for their active participation of the meeting.

ALLOTTED FACULTY TO CARRY OUT THE INTERNAL AUDIT.


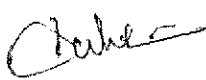
The committee that audits the Department of CSE.

Name	Designation	Department	Signature
Dr.V.Gajendra Kumar	Professor	ECE	
Dr.S.Sivalingam	Associate Professor	ECE	

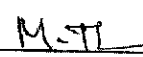

The committee that audits the Department of ECE.

Name	Designation	Department	Signature
Dr.Chiranjeevi Paritala	Professor	CSE	
Dr.M.Sreedevi	Professor	CSE	

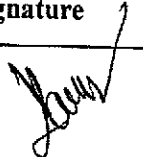

The committee that audits the Department of Civil

Name	Designation	Department	Signature
Ch.Chinna Veeraiah	Assistant Professor	EEE	
Mrs.T.Suhasini	Assistant Professor	EEE	

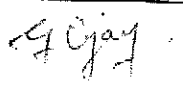
The committee that audits the Department of EEE.

Name	Designation	Department	Signature
Dr. M.Thiyagarajan	Professor	CIVIL	
B.Koteswara Rao	Assistant Professor	CIVIL	



The committee that audits the Department of Mechanical.

Name	Designation	Department	Signature
P.Ramesh Babu	Assistant Professor	CSE	
K.Subhash Chandra	Assistant Professor	CSE	



The committee that audits the Department of B & SH

Name	Designation	Department	Signature
Dr A.Vijaya Lakshmi	Associate Professor	ECE	
Dr.G.Vijay Kumar	Associate Professor	CSE	

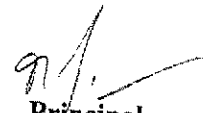
The committee that audits the Department of Examination Cell.

Name	Designation	Department	Signature
Dr. V. Ramesh Babu	Professor	ECE	
Dr. G. Samba Siva Rao	Professor	CSE	

The committee that audits the Department of Library.

Name	Designation	Department	Signature
Dr. S. Vijaya Vardini	Professor	S & H	
Dr. T. Elango	Professor	MECH	


IOAC Coordinator
IOAC Coordinator
Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala - 521180


Principal
PRINCIPAL
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist - 521 180

Copy to:

The Chairperson

Principal Office File

All Members of IQAC,

Exam Cell, Library, Staff, Notice board.

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Ref: ASIST/ IQAC/CIR/2021/22

Date: 08/08/2022

CIRCULAR

All the HODs and members of IQAC are here by informed that there will be a meeting with principal on 9th August 2022 at 11.00 am in Principal chamber to discuss about the internal audit for the academic year 2021-22.

Proposed Agenda:

1. Internal Audit Format and Procedure for the Academic Year 2021-22.
2. Deputation of staff to Audit Internal Departments.
3. Proposed dates of submission.
4. Any other with permission of the Principal.


I would like to invite all the IQAC members, Hods and senior staff of the college to attend this meeting and deliberate upon the Agenda.


IQAC Coordinator
IQAC Coordinator

Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala -521180

Copy to: The Chairperson,

The Principal Office File,
All Members of the IQAC.


Principal
Principal

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S.No.	Name	Designation	Designation in Committee	Signature
1	Dr.M.Sasidhar	Principal, ASIST	Chairman	<i>[Signature]</i>
2	Dr.P.Chiranjeevi	Director of Academics	Coordinator	<i>[Signature]</i>
3	Sri.K.Y.Rao	Office Manager	Member	<i>[Signature]</i>
4	P.Venkateswara Rao	Director EDC	Member	<i>[Signature]</i>
5	Dr.Y.Jyotsna Sirisha Rani	Director, R&D	Member	<i>[Signature]</i>
6	Sri.B.Rama Rao	HOD,ECE	Member	<i>[Signature]</i>
7	Sri.D.Pavan Kumar	HOD,S&H	Member	<i>[Signature]</i>
8	Sri.B.Praneeth	HOD, Mech	Member	<i>[Signature]</i>
9	Dr.M.Thiyagarajan	HOD,CE	Member	<i>[Signature]</i>
10	Mrs.M.Prameela	Assistant Professor CSE	Member	<i>[Signature]</i>
11	Sri.Sk.Jaffrullah	Assistant Professor S&H	Member	<i>[Signature]</i>
12	Sri.BTirumala Rao	Assistant Professor EEE	Member	<i>[Signature]</i>
13	Sri.B.Sai Rama Krishna	Assistant Professor Mech	Member	<i>[Signature]</i>
14	Mrs.T.Subhasini	Coordinator Women Empowerment cell	Member	<i>[Signature]</i>
15	Sri.G.Naresh	Vice-president Syncreon Technology	Member	<i>[Signature]</i>
16	Sri.Ch.Chinna Veeraiah	Office in-charge Examinations	Member	<i>[Signature]</i>
17	Sri.P.Ramesh Babu	Placement Officer	Member	<i>[Signature]</i>
18	Sri.K.Appa Rao	Librarian	Member	<i>[Signature]</i>
19	Ms.Y.Kalyani	Student/Alumni	Member	<i>[Signature]</i>

IQAC Coordinator

Principal

Principal
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
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