

AMRITA SAI INSTITUTE OF SCIENCE & TECHNOLOGY
(AUTONOMOUS)



Approved by AICTE, New Delhi, Permanently Affiliated to JNTUK, Kakinada, SBTET,

Recognized by UGC under 2(f) & 12(B) of 1956 Act.,
ISO 9001:2015 Certified Institution, Accredited by NAAC "A" Grade,
Paritala, Kanchikacherla, Krishna Dist, Andhra Pradesh- 521180.

www.amritasai.org.in, Phone: 0866 2428399.




Ref: ASIST/IQAC/2022/23

Date: 19/08/2023

CIRCULAR

As orders received from principal, the IQAC would like to remind to submit the Action Taken Report of the internal Academic Administrative Audit report which was conducted on 18th August 2023 for the A.Y 2022-23. Hence the HOD of CSE are requested to submit the same within two days to the IQAC.


IQAC Coordinator


Principal

PRINCIPAL

Amrita Sai Institute of Science and Technology,
Amrita Sai Nagar, Paritala
Krishna Dist - 521 180

Copy to:

The Chairman,

Principal's Office.

All the IQAC Members.

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www.amritasai.org.in. Phone: 0866 2428399.



DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Ref: CIR/CSE/2022/2023

Date: 19/08/2023

CIRCULAR

All staff members of the department are requested to attend the meeting on 19th of July at the department seminar hall at 1.00PM

Agenda.

1. Discussion on Academics
2. Discussion on suggestions give by Auditors (internal Academic Administrative Audit)
3. Conduction of class work

Head Of The Department

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Ref: ASIST/ IQAC/2022/23

Date: 19/08/2023

CIRCULAR

The IQAC would like to remind to submit the Action Taken Report of the internal Academic Administrative Audit report which was conducted on 18th August 2023 for the A.Y 2022-23. Hence the HOD of CSE is requested to submit the same within a week to the IQAC.


IQAC Coordinator
Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala - 521180
Copy to:
The Chairman,
Principal's Office,
All the IQAC Members.


Principal
PRINCIPAL
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Kanchikacherla, Krishna Dist, Andhra Pradesh - 521180

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DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Action taken report on Internal Academic And Administrative Audit Report for A.Y.2022-23

As orders received from the IQAC the department of CSE has successfully completed the internal academic audit on 18th August 2023. After the audit the department conducted a meeting and discussed thoroughly about the suggestions given by the Auditors and took necessary steps to implement them.

The action taken report on the made by the Auditors.

| S.No | Audit Type | Audit year | Suggestion | Action Taken |
|------|------------|------------|---|---|
| 1 | Internal | 2022-23 | Suggested to conduct more career Guidance Programs. | Management is encouraging students to participate in career Guidance Programs. |
| 2 | Internal | 2022-23 | Suggested to conduct counselling for Students to improve moral values. | We have conducted a Counselling Program towards improving the moral values of the students. |
| 3 | Internal | 2022-23 | Faculty are suggested to publish publications in UGC and Scopus Journals. | Faculty are suggested to publish more papers in UGC and Scopus Journals. |


Head of the Department

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Ref: CIR/CSE/2022/2023

Date: 16/08/2023

CIRCULAR

All the teaching and non-teaching of the department are here by informed that the Internal Audit team will inspect the department on 18th of August. Hence all the staff are suggested to get ready to submit the documents as and when they ask .

The committee that audits the Department of CSE.

| Name | Designation | Department | Signature |
|------------------------|-------------|------------|-----------|
| Dr. Samiran Chatterjee | Professor | ECE | |
| Dr. D. Dayakar Rao | Professor | ECE | |

Head of Department

Copy to:

The teaching.

Non-teaching staff.

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www.amritasai.org.in, Phone: 0866 2428399.



| S.No. | Name | Designation | Designation in Committee | Signature |
|-------|--------------------------|------------------------------------|--------------------------|--------------------|
| 1 | Dr.M.Sasidhar | Principal. ASIST | Chairman | <i>[Signature]</i> |
| 2 | Dr.P.Chiranjeevi | Director of Academies | Coordinator | <i>[Signature]</i> |
| 3 | Sri.K.V.Rao | Office Manager | Member | <i>[Signature]</i> |
| 4 | P.Venkateswara Rao | Director EDC | Member | <i>[Signature]</i> |
| 5 | DrY.Jyotsna Sirisha Rani | Director, R&D | Member | <i>[Signature]</i> |
| 6 | Sri.B.Rama Rao | HOD.ECE | Member | <i>[Signature]</i> |
| 7 | Sri.D.Pavan Kumar | HOD.S&H | Member | <i>[Signature]</i> |
| 8 | Sri.B.Praneeth | HOD, Mech | Member | <i>[Signature]</i> |
| 9 | Dr.M.Thiyagarajan | HOD.CE | Member | <i>[Signature]</i> |
| 10 | Mrs.M.Prameela | Assistant Professor CSE | Member | <i>[Signature]</i> |
| 11 | Sri.Sk.Jaffrullah | Assistant Professor S&H | Member | <i>[Signature]</i> |
| 12 | Sri.BTirumala Rao | Assistant Professor EEE | Member | <i>[Signature]</i> |
| 13 | Sri.B.Sai Rama Krishna | Assistant Professor Mech | Member | <i>[Signature]</i> |
| 14 | Mrs.T.Subhasini | Coordinator Women Empowerment cell | Member | <i>[Signature]</i> |
| 15 | Sri.G.Naresh | Vice-president Syncreon Technology | Member | <i>[Signature]</i> |
| 16 | Sri.Ch.Chinna Veeraiah | Office in-charge Examinations | Member | <i>[Signature]</i> |
| 17 | Sri.P.Ramesh Babu | Placement Officer | Member | <i>[Signature]</i> |
| 18 | Sri.K.Appa Rao | Librarian | Member | <i>[Signature]</i> |
| 19 | Ms.Y.Kalyani | Student/Alumni | Member | <i>[Signature]</i> |

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DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

ACADEMIC AND ADMINISTRATIVE INTERNAL AUDIT

As per the office order from the Ref: ASIST/IQAC/CIR/2022/23, dated 16/08/2023, CSE Department has completed Internal Academic and Administrative Audit successfully on 18/08/2023

The committee that audits the Department of CSE.

| Name | Designation | Department | Signature |
|------------------------|-------------|------------|-----------|
| Dr. Samiran Chatterjee | Professor | ECE | |
| Dr. D. Dayakar Rao | Professor | ECE | |

IQAC Coordinator

Principal
PRINCIPAL
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist - 521 180

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Ref: ASIST/IQAC/2022/23

Date: 08/08/2023

**ACADEMIC AND ADMINISTRATIVE
INTERNAL AUDIT.**

Minutes of the meeting held on 8th August, 2022-2023

At the outset Coordinator of IQAC welcomed Dr M.Sasidhar, Chairman of the committee, Hods, senior faculty and other members. The agenda points were taken up for discussion with the permission of the chair.

The following points were discussed and deliberated upon in the meeting.

1. The following committees have been constituted by IQAC to carry out the internal audit of the Departments for the academic year 2022-2023 in the Month of August from 16/08/2023 to 18/08/2023.
2. After discussion with IQAC Coordinator and HOD'S the Principal has finalized the below faculty to carry out their Assigned department Internal Audit.
3. All the HOD's were asked to depute the allotted faculty to carry out the duty.

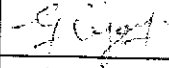
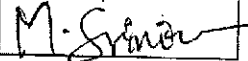
IQAC Coordinator Dr P.Chiranjeevi thanked the Principal and HODs and staff for their active participation of the meeting.

ALLOTTED FACULTY TO CARRY OUT THE INTERNAL AUDIT.



The committee that audits the Department of CSE.

| Name | Designation | Department | Signature |
|------------------------|-------------|------------|-----------|
| Dr. Samiran Chatterjee | Professor | ECE | |
| Dr.D.DayakarRao | Professor | ECE | |

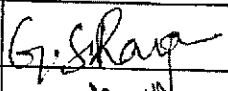

The committee that audits the Department of ECE.

| Name | Designation | Department | Signature |
|------------------|-------------|------------|---|
| Dr.G.Vijay Kumar | Professor | CSE |  |
| Dr.M.Srinivasulu | Professor | CSE |  |


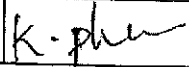
The committee that audits the Department of Civil

| Name | Designation | Department | Signature |
|-----------------|---------------------|------------|---|
| Mr.Abdul Firoz | Assistant Professor | MECH |  |
| Mr.T.Gopala Rao | Assistant Professor | MECH |  |



The committee that audits the Department of EEE.

| Name | Designation | Department | Signature |
|---------------------|---------------------|------------|---|
| Dr.G.Samba Siva Rao | Professor | CSE |  |
| Mr.P.Ramesh Babu | Assistant Professor | CSE |  |

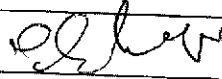
The committee that audits the Department of Mechanical.

| Name | Designation | Department | Signature |
|---------------------|---------------------|------------|---|
| Mr.B.Balaji | Assistant Professor | ECE |  |
| Dr.K.Phani Srinivas | Professor | ECE |  |

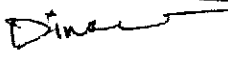
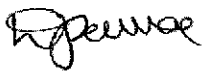
The committee that audits the Department of B & SH


| Name | Designation | Department | Signature |
|--------------------|---------------------|------------|---|
| Dr.D.Hema | Associate Professor | ECE |  |
| Ch.Chinna Veeraiah | Assistant Professor | EEE |  |


The committee that audits the Department of Examination Cell.

| Name | Designation | Department | Signature |
|-------------------|-------------|------------|---|
| Dr.T.Elango | Professor | MECH |  |
| Dr.M.Thiyagarajan | Professor | CIVIL | M.TL |

The committee that audits the Library.

| Name | Designation | Department | Signature |
|-------------------|---------------------|------------|---|
| Dr.R.Dinesh Kumar | Professor | ECE |  |
| Dr. D.Pavan Kumar | Assistant Professor | S & H |  |


IQAC Coordinator
IQAC Coordinator
Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala -521180


Principal
PRINCIPAL
Amrita Sai Institute of Science and Technology,
Amrita Sai Nagar, Paritala
Krishna Dist 521 180

Copy to: The Chairperson

Principal Office File

All Members of IQAC, Staff, Notice board,
Exam Cell, Library.

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www.amritasai.org.in, Phone: 0866 2428399.



| S.No. | Name | Designation | Designation in Committee | Signature |
|-------|--------------------------|------------------------------------|--------------------------|--------------------|
| 1 | Dr.M.Sasidhar | Principal, ASIST | Chairman | <i>[Signature]</i> |
| 2 | Dr.P.Chiranjeevi | Director of Academics | Coordinator | <i>[Signature]</i> |
| 3 | Sri.K.V.Rao | Office Manager | Member | <i>[Signature]</i> |
| 4 | P.Venkateswara Rao | Director EDC | Member | <i>[Signature]</i> |
| 5 | DrY.Jyotsna Sirisha Rani | Director, R&D | Member | <i>[Signature]</i> |
| 6 | Sri.B.Rama Rao | HOD,ECE | Member | <i>[Signature]</i> |
| 7 | Sri.D.Pavan Kumar | HOD,S&H | Member | <i>[Signature]</i> |
| 8 | Sri.B.Praneeth | HOD, Mech | Member | <i>[Signature]</i> |
| 9 | Dr.M.Thiyagarajan | HOD,CE | Member | <i>[Signature]</i> |
| 10 | Mrs.M.Prameela | Assistant Professor CSE | Member | <i>[Signature]</i> |
| 11 | Sri.Sk.Jaffrullah | Assistant Professor S&H | Member | <i>[Signature]</i> |
| 12 | Sri.BTirumala Rao | Assistant Professor EEE | Member | <i>[Signature]</i> |
| 13 | Sri.B.Sai Rama Krishna | Assistant Professor Mech | Member | <i>[Signature]</i> |
| 14 | Mrs.T.Subhasini | Coordinator Women Empowerment cell | Member | <i>[Signature]</i> |
| 15 | Sri.G.Naresh | Vice-president Syncreon Technology | Member | <i>[Signature]</i> |
| 16 | Sri.Ch.Chinna Veeraiah | Office in-charge Examinations | Member | <i>[Signature]</i> |
| 17 | Sri.P.Ramesh Babu | Placement Officer | Member | <i>[Signature]</i> |
| 18 | Sri.K.Appa Rao | Librarian | Member | <i>[Signature]</i> |
| 19 | Ms.Y.Kalyani | Student/Alumni | Member | <i>[Signature]</i> |

IOAC Coordinator
IOAC Coordinator
Amrita Sai Institute of Science & Technology
Amrita Sai Nagar, Paritala -521180

Principal
PRINCIPAL
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
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Ref: ASIST/IQAC/2022/23

Date: 08/08/2023

ACADEMIC AND ADMINISTRATIVE INTERNAL AUDIT.

Minutes of the meeting held on 8th August, 2022-2023

At the outset Coordinator of IQAC welcomed Dr.M.Sasidhar, Chairman of the committee, Hod's, senior faculty and other members. The agenda points were taken up for discussion with the permission of the chair.

The following points were discussed and deliberated upon in the meeting.

1. Principal discussed with the IQAC convener, senior faculty and HOD's about Academic calendar. College Activities, Conduction of Regular class promptly.
2. The following committees have been constituted by IQAC to carry out the internal audit of the departments in the Month of August for the academic year 2022-2023 in the next week.
3. After discussion with IQAC Coordinator and HOD'S the Principal has finalized the below faculty to carry out their Assigned department Internal Audit.
4. All the HOD's were asked to depute the allotted faculty to carry out the duty.
5. IQAC Coordinator Mr Dr.P.Chiranjeevi thanked the Principal and HOD'S and staff for their active participation of the meeting.

ALLOTTED FACULTY TO CARRY OUT THE INTERNAL AUDIT.

The committee that audits the Department of CSE.

| Name | Designation | Department | Signature |
|------------------------|-------------|------------|-----------|
| Dr. Samiran Chatterjee | Professor | ECE | |
| Dr.D.DayakarRao | Professor | ECE | |

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Ref: ASIST/IQAC/CIR-23/-2022/23

Date: 07/08/2023

CIRCULAR

All the HOD'S and members of IQAC are here by informed that there will be a meeting with principal on 8th August at 11.00 am in Principal chamber.

AGENDA

1. Internal Audit for the Academic Year 2022-23.
2. Selection of dates
3. Deputation of staff for internal audit.

I would like to invite you all to attend the meeting and discuss upon the Agenda.

IQAC Coordinator



Principal

PRINCIPAL


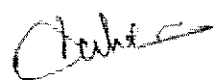
Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist - 521 180

Copy to: The Chairperson
The Principal Office File
All Members of the IQAC.



The committee that audits the Department of ECE.

| Name | Designation | Department | Signature |
|-------------------------|-------------|------------|---|
| Dr.Chiranjeevi Paritala | Professor | CSE |  |
| Dr.M.Sreedevi | Professor | CSE |  |



The committee that audits the Department of Civil

| Name | Designation | Department | Signature |
|--------------------|------------------------|------------|---|
| Ch.Chinna Veeraiah | Assistant Professor | EEE |  |
| Mrs.T.Suhasini | Assistant Professor | EEE |  |



The committee that audits the Department of EEE.

| Name | Designation | Department | Signature |
|--------------------|---------------------|------------|---|
| Dr. M.Thiyagarajan | Professor | CIVIL |  |
| B.Koteswara Rao | Assistant Professor | CIVIL |  |

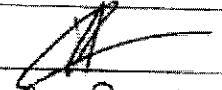

The committee that audits the Department of Mechanical.

| Name | Designation | Department | Signature |
|-------------------|------------------------|------------|---|
| P.Ramesh Babu | Assistant Professor | CSE |  |
| K.Subhash Chandra | Assistant Professor | CSE |  |



The committee that audits the Department of B & SH

| Name | Designation | Department | Signature |
|---------------------|------------------------|------------|---|
| Dr A.Vijaya Lakshmi | Associate Professor | ECE |  |
| Dr.G.Vijay Kumar | Associate Professor | CSE |  |

The committee that audits the Department of Examination Cell.

| Name | Designation | Department | Signature |
|-----------------------|-------------|------------|---|
| Dr. V. Ramesh Babu | Professor | ECE |  |
| Dr. G. Samba Siva Rao | Professor | CSE |  |

The committee that audits the Department of Library.

| Name | Designation | Department | Signature |
|-----------------------|-------------|------------|---|
| Dr. S. Vijaya Vardini | Professor | S & H |  |
| Dr. T. Elango | Professor | MECH |  |


IQAC Coordinator


Principal

PRINCIPAL

Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala
Krishna Dist - 521 180

Copy to:

The Chairperson

Principal Office File

All Members of IQAC,

Exam Cell, Library, Staff, Notice board.

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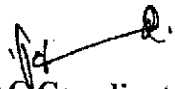
CIRCULAR

All the HODs and members of IQAC are here by informed that there will be a meeting with principal on 8th August 2023 at 11.00 am in Principal chamber.

AGENDA:

1. Internal Audit for the Academic Year 2022-23.
2. Selection of dates
3. Deputation of staff for internal audit.

I would like to invite you all to attend the meeting and discuss upon the Agenda.


IQAC Coordinator

IQAC Coordinator

Amrita Sai Institute of Science & Technology

Amrita Sai Nagar, Paritala -521180

Copy to: The Chairman,

The Principal Office File,

All Members of the IQAC.


Principal

PRINCIPAL

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Ref:ASIST/IQAC/2022-23

Date:20-12-2022

CIRCULAR

The IQAC would like to remind the HOD's of all the departments to submit the action taken Report of the External Academic Administration Audit which was conducted in the month of September from 20-12-2022 to 24-12-2022 for the A.Y 2023-24. Hence the HOD's are requested to submit the same within a week to the IQAC.


IQAC Coordinator


PRINCIPAL

Copy to :

Management/ The Chair Person

Principal's office

All the IQAC members



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www.amritasai.edu.in, Phone: 0866 2428399.



| S.No | Name of the member | Department | Position | Signature |
|------|--------------------------|------------|--------------|-----------|
| 1 | Dr P Chiranjeevi | CSE | Co-Ordinator | |
| 2 | Sri A Purneswara rao | Finance | R management | |
| 3 | Sri P Ramesh Babu | CSE | Member | |
| 4 | Dr G Vijay Kumar | CSE | Member | |
| 5 | Mrs T Suhasini | EEE | Member | |
| 6 | Mr Ch Chinna vaaraiah | EEE | Member | |
| 7 | Sri K Apparao | LIBRARY | Member | |
| 8 | Sri B Praneeth | MECH | Member | |
| 9 | Dr M Thiyaga Rajan | CIVIL | Member | |
| 10 | Sri Sk Jafrullah | S&H | Member | |
| 11 | Mallam palli Uday Kiran | Admin | Member | |
| 12 | Daggumati Nagendra Varma | Admin | Member | |



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Ref:ASIST/IQAC/2023-24

Date:14-11-2022

CIRCULAR

The IQAC would like to remind the HOD's of all the departments to submit the action taken Report of the External Academic Administration Audit which was conducted in the month of September from 14-11-2022 to 18-11-2022 for the A.Y 2022-23. Hence the HOD's are requested to submit the same within a week to the IQAC.

IQAC Coordinator


PRINCIPAL

Copy to :

Management/ The Chair Person

Principal's office

All the IQAC members



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| S.No | Name of the member | Department | Position | Signature |
|------|--------------------------|------------|--------------|-----------|
| 1 | Dr P Chiranjeevi | CSE | Co-Ordinator | |
| 2 | Sri A Purneswara rao | Finance | R management | |
| 3 | Sri P Ramesh Babu | CSE | Member | |
| 4 | Dr G Vijay Kumar | CSE | Member | |
| 5 | Mrs T Suhasini | EEE | Member | |
| 6 | Mr Ch Chinna vaaraiah | EEE | Member | |
| 7 | Sri K Apparao | LIBRARY | Member | |
| 8 | Sri B Praneeth | MECH | Member | |
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