



Amrita Sai Institute of Science & Technology

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK Kakinada)

AN ISO 9001: 2015 Certified Institution, Accredited by NAAC,

Recognized by UGC Under 2(f) and 12(B) under UGC act 1956

Paritala, Kanchikacherla (M), NTR Dist., A.P., India-521180

www.amritasai.org.in

Tel:08678-277777

Toll Free No: 1800 1212 369



Dt: 22-09-2025

RESEARCH AND DEVELOPMENT COMMITTEE OFFICE ORDER

The undersigned is pleased to constitute the Research and Development Committee with the following members for the academic year 2025-26 to plan and enhance the quality aspects in research and development of our college.

S.No	Name of the Member	Dept.	Position
1.	Dr.G.Vijay kumar	CSE	Coordinator
2.	Dr. Samiran Chatterjee	ECE	Member
3.	Dr T Elango	MECH	Member
4.	Dr M Thiyaga Rajan	CIVIL	Member
5.	Dr.G.Rama Murthy	S&H	Member


(Dr. M SASIDHAR)
PRINCIPAL

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Amrita Sai Institute of Science and Technology
Amrita Sai Nagar, Paritala,
NTR Dist - 521180



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Dt: 24-09-2025

Circular

This is to inform you that the R&D Committee meeting is scheduled for 25.09.2025 at 11:00 AM in the R&D Cell. All R&D Committee members are attend the meeting.

Meeting Agenda:

- 1.To deliberate on and draft Standard Operating Procedures (SOP).
- 2.To assess faculty publications for the academic year 2022-23.
- 3.To evaluate the research progress of Ph.D. pursuing faculty members during the academic year 2023-24.
- 4.To scrutinize student publications for the academic year 2023-2024.
- 5.To strategize and organize Faculty Development Programs (FDPs), Workshops, Seminars, Guest Lectures, etc., aimed at enhancing research endeavors for the academic year 2024-25.
- 6.To increase the volume of research papers to be published in the academic year 2025-26.
- 7.Any additional agenda items, subject to approval from the chair

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MEETING MINUTES

A.Y: 2025-26

Date: 25-09-2025

The R&D meeting of Amrita Sai Institute of Science & Technology held on 25 September 2025 with the following agenda:

1. To deliberate on and draft Standard Operating Procedures (SOP).
2. To assess faculty publications for the academic year 2023-24.
3. To evaluate the research progress of Ph.D. pursuing faculty members during the academic year 2024-25.
4. To scrutinize student publications for the academic year 2024-2025.
5. To strategize and organize Faculty Development Programs (FDPs). Workshops. Seminars, Guest Lectures, etc., aimed at enhancing research endeavors for the academic year 2024-25.
6. To increase the volume of research papers to be published in the academic year 2025-26.
7. Any additional agenda items, subject to approval from the chair

The meeting of R&D Committee commenced with a welcome note by.

Dr. M Sasidhar, Chairman, and R&D Committee. The Coordinator, R&D Committee has extended his cordial welcome to all the members and read out the notes on agenda for discussion.

The following points as per the Agenda are discussed and resolutions are adopted.

MINUTES AND RESOLUTIONS

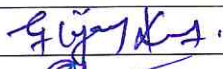

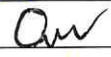


1. The SOP was thoroughly discussed by all members, who provided valuable suggestions
2. A total of 30 research papers were published in both International and National Journals during the academic year 2025-26
3. Throughout the academic year 2025-26, 28 research papers were presented at International and National conferences.
4. In the academic year 2025-26, 59 patents were both filed and published.
5. The committee conducted a plagiarism check on faculty paper submissions for various journals, offering recommendations based on their findings.
6. Student publications underwent a comprehensive review, with the committee expressing satisfaction and advising improvement in the quality of future student papers.
7. Research incentive policies were discussed, and suggestions were sought to determine if any changes are required.
8. Faculty members are required to attend a minimum of one FDP per semester.
9. Every department is expected to organize at least one workshop.
10. The committee recommended that faculty members publish a minimum of one SCI indexed and two Scopus indexed journal papers annually.
11. Faculty members were strongly advised to use college email IDs for communication related to journal and conference papers

12.The committee actively encouraged faculty members to pursue an increased number of sponsored projects.

13.The committee suggested conducting various events, such as workshops and guest lectures, to improve research works.

14.The Convener proposed the planning of industrial collaborations to enhance research with an industrial focus.

15.G Vijaya Kumar, the Coordinator, expressed gratitude to all R&D committee members for their attendance and valuable suggestions, contributing to the strengthening of research activities in the institution.

S.No	Name of the Member	Position	Signature
1.	Dr.G.Vijay kumar	CSE	
2.	Dr. Samiran Chatterjee	ECE	
3.	Dr T Elango	MECH	
4.	Dr M Thiyaga Rajan	CIVIL	
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