



# Amrita Sai Institute of Science & Technology (AN AUTONOMOUS INSTITUTION)



AN ISO 9001: 2015 Certified Institution Recognized by UGC Under 2(f) & 12(B) of 1956 Act  
Accredited by NAAC with 'A' Grade, Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK Kakinada  
Parital, Kanchikacherla (Mdl), Krishna Dist., A.P., India-521180  
www.amritasai.org.in Toll Free No: 1800 1212 369

15-06-2025

## OFFICE ORDER SC/ST COMMITTEE

### Proceedings of the Principal, Amrita Sai Institute of Science & Technology

**Sub:** Amrita Sai Institute of Science & Technology, Paritala-Constitution of SC/ST Committee for the academic year 2025-26-Reg.

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The undersigned is pleased to constitute SC/ST Committee with the following body for the academic year 2025-26

S.No	Name of the Member	Dept.	Position
1	Sri P Srinivasa Rao	PD	Coordinator
2	Sri.P Siva Rama Krishna	PD	Member
3	Ms T Suhasini	EEE	Member
4	Mrs.M Saraswathi	ECE	Member
5.	Sri.D Venkatesarlu	CSE	Member
6.	Ms.M Meghna	MBA	Member
7.	Mrs.J Vamsi	CSE	Member
8.	MACHARLA TARUN	CSE III Student	Member
9.	MALLELA KAVYA	ECE II Student	Member
10.	BANAVATH MINESH	CSM II Student	Member
11.	KAVATI YUVARAJU	CIVIL II Student	Member

### **FUNCTIONS:**

The committee will look into:

- To collect information and maintain records regarding the number of staff and students belonging to SC/ST categories in the college.
- To conduct activities for the betterment of students from SC /ST community
- To create awareness of the schemes for the welfare of SC /ST community.
- To collect information regarding course-wise admissions to candidates belonging to the SC/ST in the College on an annual basis.
- To promote higher education among these two communities suffering economic, social and educational deprivations.
- Ensure Equal Opportunity and Social Justice to the Scheduled Caste and Scheduled Tribes students by providing them equal opportunities in the fields of education.

(Dr. M SASIDHAR)  
PRINCIPAL

PRINCIPAL

Amrita Sai Institute of Science and Technology  
Amrita Sai Nagar, Paritala,  
NTR Dist - 521180

Copy to Management/C.E.O,  
DOA/All HOD's/All Committee Members  
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20-06-2025

## CIRCULAR

As per the advice of the PRINCIPAL, the Meeting of SC/ST Committee's 20th June 2025 at 3:00 p.m. in Conference Hall-to discuss various issues pertaining to the department. All the Members are requested to be present for the Meeting.

### **Agenda:**

1. To provide the mechanism to redress the grievance of SC/ST Students, if any
2. To ensure protection and reservation as provided in the constitution of India
3. To arrange for special program opportunities of SC/ST Students

  
(Dr. M. SASIDHAR)  
PRINCIPAL  
PRINCIPAL

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21-06-2025

## Minutes of Meeting

Minutes of the Meeting of SC/ST Committee held on 21st June 2025 at 3:00 pm. in Conference Hall-. The following members were present for the meeting.

### Meeting agenda

#### **Selection of Student Representative:**

Student representatives from both UG and PG classes were announced. The selection process involved nominations from departments, with final approval from the Principal.

#### **Grievances:**

It was reported that no complaints were received by the Principal or the Coordinator throughout the academic year, indicating a smooth grievance redressal process.

#### **Any Other Matters:**


Members were invited to bring up any additional matters or concerns, fostering an open and collaborative discussion.

### Members Present

S.No	Name of the Member	Dept.	Position	Signature
1	Sri P Srinivasa Rao	PD	Coordinator	
2	Sri.P Siva Rama Krishna	PD	Member	
3	Ms T Suhasini	EEE	Member	
4	Mrs.M Saraswathi	ECE	Member	
5.	Sri.D Venkatesarlu	CSE	Member	
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7.	Mrs.J Vamsi	CSE	Member	
8.	MACHARLA TARUN	CSE III Student	Member	
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10.	BANAVATH MINESH	CSM II Student	Member	
11.	KAVATI YUVARAJU	CIVIL II Student	Member	

### CONVENER

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PRINCIPAL  
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